

Juneau Symphony Board Meeting Agenda
April 8, 2020 5:15 – 7:15 pm

Everyone will be online: Charlotte will send us an e-mail link to connect on our end either by our smartphone, computer, or tablet

Mission Statement: The Juneau Symphony fosters and creates high-quality musical experiences that contribute to the cultural diversity and vitality of Alaska's Capital City.

I. Call to order by Stan Lujan JS Board President at 5:15pm

- Stan will call roll to determine quorum
- Charlotte will take minutes

II. Approval of Agenda – Stan

- Are there any amendments to the agenda
- Motion to approve agenda, a second to the motion?

III. Approval of the March 11, 2020 Board Meeting Minutes

- Motion to approve the minutes, a second to the motion?

IV. Monthly Celebration Announcements – Stan

- A smooth COVID-19 transition adjusting entire Symphony line-up for the next 3 months, Effective swift communication to our Symphony Family via email social media, and our website – Congratulations to Charlotte, Leadership Team, entire Board and Taylor
- ‘Sundays with the Juneau Symphony’ Radio Shows – Congratulations Charlotte for her work with KTOO, Betsy Simms, and Troy and her ability to produce this new project that will keep our organization “top of mind” in the community during this uncertain time.
- Annual Raffle still underway – Congratulations Sharon (Chair), Connie, Christian, Charlotte, and Taylor for a job well done in making this happen.
- Letter out to our Symphony Family – Congratulations Charlotte, and supportive Board members and Leadership Team for finalizing this informative letter.

V. Reports – written & provided in packet – Questions Only

- Executive Director’s Report – Charlotte
- Treasurer’s Report - Margaret

VI. Oral Reports

- President’s Report – Stan
- Treasurer’s Report – Margaret
- E.D.’s Report – Charlotte
- Raffle Report/update: Sharon (Christian, Nancy, Connie, and Charlotte)
- Conductor Finalist Selection Review update - Beth
- Board Executive Committee Report for April 1st EC meeting – Beth

V. New Business:

- Motion to “Approve the **2020 Conformed Grant Agreement between the Juneau Symphony Incorporated and the Juneau Symphony Foundation**, which will then be signed by the President of the Juneau Symphony Foundation Board (Mary Borthwick) and the President of the Juneau Symphony Board (Stan Lujan)”. – Neil

(Board has been given a copy of this final agreement to review for this meeting)

- Resolution to “Authorize the Executive Director and President to apply for a Paycheck Protection Program Loan under the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act.”

VI. Calendar of events coming up for Board members to be aware of:

- **April 5th**, the first event, ‘Sundays with the Juneau Symphony’, with KRNN at 1pm, and each Sunday thereafter (Charlotte will be announcing via email, social media, and our JS website. This Sunday we begin by sharing “Opening Night” for 2017 under the direction of former MD, Troy Quinn. Charlotte will do an introduction and closing remarks and Troy will be providing commentary to inform our listing and bring out highlights.
- **April 12th**, KRNN at 1:00 pm “Sundays with the Juneau Symphony” airing “Peace and Deliverance” on Easter Sunday. Again with commentary by Troy Quinn and intro and closing by Charlotte.
- **April 20th**, Finance Committee Meeting, 5pm, video conferencing
- **May 6th**, Executive Committee Meeting, 3pm, video conferencing
- **May 13th**, Board Meeting: 5:15pm, video conferencing

VII. Calendar Items Specific to Conductor Selection Process Calendar

See all new dates reflected in Beth’s report assuming we can hold the June 27 & 28 Concert series with Stephen Radcliffe. Highlights include:

- July 21st: Mail-in ballots must be postmarked on/before July 21st. Email ballots due to McDowell Group by midnight July 21st.
- July 28th: McDowell Group completes the tabulation of ballots and prepares to notify the JS Board.
- July 29th: Election results presented to Board of Directors for affirmation of candidates placing 1st, 2nd and 3rd at special July 29th Executive Session of the Board (Meeting to begin at 5:15 PM AST at JS Office).
- July 30th -August 7th: President of the Board and Executive Director makes an offer and negotiates a contract with new MD.
- By August 7th: Public announcement of new MD July 30th, and not later than August 7th depending on when the contract is signed. Approved Communication Plan will direct roll-out of the announcement

VIII. Adjourn: A motion to adjourn, is there a second to that motion?